Simplify Your Annual Emissions Reporting

Electronic Submittal File Generation Services

Our Services Include:

1. **Annual generation of electronic files for submission to reporting agencies.**

2. **Close collaboration to setup a personalized process and format for your data transfer.**

3. **Dedicated support to help identify and rectify data gaps.**

4. **Regulatory expertise for quick reporting updates and troubleshooting services.**
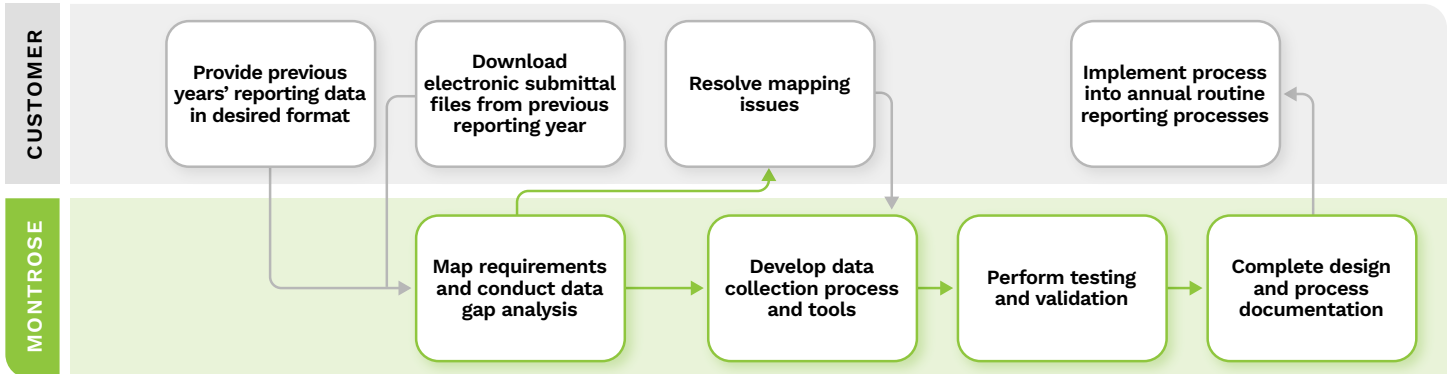
Every year, organizations spend significant man-hours uploading data into various agency websites to submit their mandatory Annual Emissions Inventory (AEI) reports to state and federal authorities. Frequently, this involves a manual process that is not only laborious and time-intensive, but also highly susceptible to human error, necessitating additional resources to rectify mistakes flagged by state or federal agencies. Instead of relying on manual data entry, an increasing number of state reporting agencies are now offering the option to upload reporting data via electronic files, substantially reducing workload and risk of data inaccuracies.
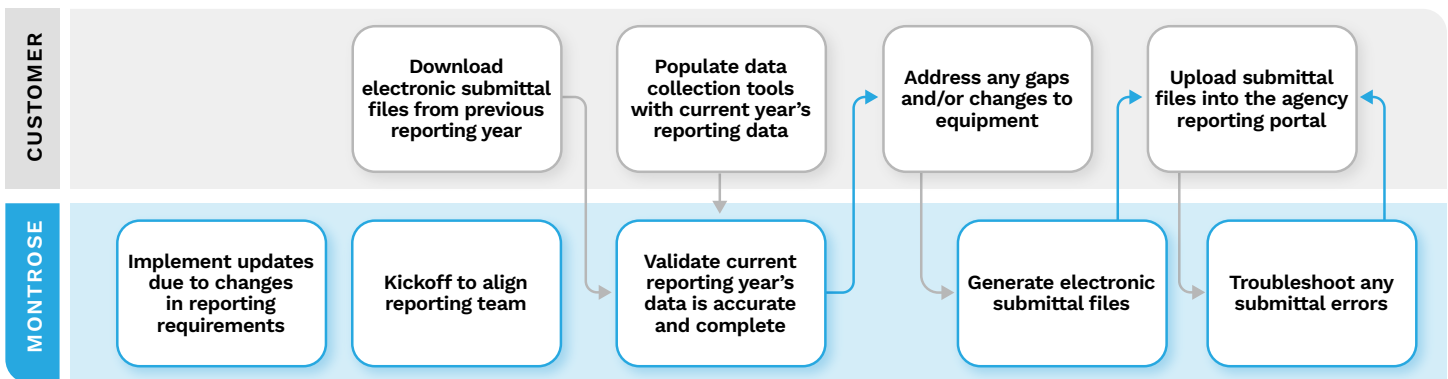
Our Solution

At Montrose, we offer proven solutions for the automation of federal and state AEI electronic submission files, customized to match your organization's existing data management systems across any state of interest. Our solution provides streamlined, accurate, and cost-effective emissions reporting through electronic submittals, enabling our clients to save overall costs and focus on core operations. We can help you:

- **Reduce manual data entry, saving significant man-hours and resources.**

- **Minimize human errors, reducing the need for time-consuming corrections.**

- **Develop a reporting system that is adapted to your existing processes.**

- **Achieve cost savings with one solution for federal and state AEI requirements, reducing costs and operational complexity.**

Initial Setup - Ensuring a Smooth Process

CUSTOMER

- Provide previous years' reporting data in desired format
- Download electronic submittal files from previous reporting year
- Resolve mapping issues
- Implement process into annual routine reporting processes

MONTROSE

- Map requirements and conduct data gap analysis
- Develop data collection process and tools
- Perform testing and validation
- Complete design and process documentation

Generating Annual Reporting Electronic Submittal Files

CUSTOMER

- Download electronic submittal files from previous reporting year
- Populate data collection tools with current year's reporting data
- Address any gaps and/or changes to equipment
- Upload submittal files into the agency reporting portal

MONTROSE

- Implement updates due to changes in reporting requirements
- Kickoff to align reporting team
- Validate current reporting year's data is accurate and complete
- Generate electronic submittal files
- Troubleshoot any submittal errors

Electronic Reporting Tools

Montrose has established uniform tools and processes for generating electronic submission files for federal and state AEI's (see chart).

If interested in developing electronic submittals for any other regulatory reporting agencies or frameworks, please reach out to us for more information.

Contact Us

At Montrose, we're here to help you streamline your emissions reporting processes and ensure compliance with state and federal regulations. If you have any questions, require further information, or would like to discuss how our solutions can benefit your organization, please don't hesitate to reach out.

Daniel McDermott

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and Reporting Service Line Lead**
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REGION	AGENCY	REPORTING FRAMEWORK	REPORT
United States	EPA	EGGRT	GHG
Texas	TCEQ	STEERS	Emissions Inventory
New Mexico	NMED	NMED AEIR	Emissions Inventory
Oklahoma	OKDEQ	SLEIS	Emissions Inventory
Arkansas	ADEQ	SLEIS	Emissions Inventory
Arizona	ADEQ	SLEIS	Emissions Inventory
Delaware	DDNREC	SLEIS	Emissions Inventory
New Hampshire	NHDES	SLEIS	Emissions Inventory
West Virginia	WVDEP	SLEIS	Emissions Inventory
Hawaii	HDOH	SLEIS	Emissions Inventory
Kansas	KDHE	SLEIS	Emissions Inventory
Iowa	IDNR	SLEIS	Emissions Inventory
Nebraska	NDEE	SLEIS	Emissions Inventory
Nevada	NDEP	SLEIS	Emissions Inventory
South Carolina	SCDHEC	SLEIS	Emissions Inventory
Utah	UDAQ	SLEIS	Emissions Inventory